

## **Guidelines for Resume Posting On GCPTA Website**

**Students are to have an AAS degree in Process Technology from an Alliance member college or be enrolled in same in their last semester prior to receiving their degree.**

**Resumes will be categorized as coming through an “Endorsed” or “Associated” college program.**

**Resumes will be channeled through an identified contact at each college to the GCPTA Web Master.**

**Only resumes received in Microsoft Word or Adobe Acrobat PDF format will be posted.**

**Resumes will be posted for a maximum of six (6) months at which time they must be updated or they will be deleted.**

**Students are to notify the GCPTA Web Master once they become employed in a process technology position so their resumes may be deleted.**