

GCPTA MEETING MINUTES

South Shore Harbour Resort

Date: Friday, January 25, 2008

Time: 9 a.m. – 12 noon

President Steve Ames opened the business meeting and welcomed everyone in attendance. There were 58 members and guests in attendance. Introductions were given by all in attendance.

Approval of Last Meeting Minutes and New Members – Eric Newby, BASF/GCPTA Secretary

Minutes of the November 9, 2007 meeting, were approved as written by membership.

The following were approved by the Steering Committee to become new members of the GCPTA.

In-Region Non-Voting Associate Membership

1. Gary Cliett, IEC Simulations, Inc. Groves, TX
2. Gaylene Webb, Odfjell, Seabrook, TX
3. Vern Shirley, Odfjell, Seabrook, TX
4. David Corona, Champion Technologies, Fresno, TX
5. Ernie Erickson, ExxonMobil, Beaumont, TX
6. Joseph Gross, BASF, Geismer, LA

Presentation, BP America -- Steve Ames, ExxonMobil, GCPTA President

President Steve Ames received a large check from Johnny Payne of BP America as recognition of a \$20,000 contribution by BP America to GCPTA to produce and distribute a recruitment video and support other Public Affairs efforts of the organization.

Texas Skill Standards – Anne Dorsey, Texas Skill Standards Board and Glenn Johnson, Huish Detergents and co-chair of Finance Committee

Anne Dorsey discussed the TSSB's Program of Recognition for Process Technology and its benefits for a college. She said two colleges already have received the recognition – College of the Mainland and San Jacinto – and a third – Brazosport – was in the process. She recognized Glenn Johnson, chair of the San Jacinto Advisory Committee, who worked with TSSB and San Jacinto to get the recognition for San Jac. Glenn recognized key players in the effort of Program Recognition as College of the Mainland, Jerry Duncan, Mike Kukuk, and Bill Raley; San Jacinto College Central, Mike Speegle and Clay Kelly, and Brazosport, Gary Hicks. He said currently TSSB offers Texas colleges \$1,000 to replicate a TSSB-recognized program. (A PowerPoint of this presentation has been placed on the website.)

Premiere of GCPTA Video – Evette Torres, Shell Oil Company, member of the Public Affairs Committee

Evette Torres introduced Wayne Granzin and Chris Harkness of Understand, Inc., who showed a draft of the GCPTA video. The eight-minute presentation is a work in progress, Torres and Granzin announced. They asked those present to write their comments about the video on the evaluations of the Friday, January 25, meeting and turned them into Administrative Assistant Rita Ames. The PA Committee and Understand, Inc. will use the comments and as they put the finishing touches on the video.

CAPT Inc. and COM Update – Steve Ames, ExxonMobil (GCPTA President)

President Ames presented documents, memos and letters he has collected over the past few years, documenting the steps that led to the establishment of Center for the Advancement of Process Technology, Inc., a 501(c)3 non-profit organization. Ames said the documentation indicated it was

done in full awareness and approval of College of the Mainland President Butch Hayes and the COM administration. The Center for the Advancement of Process Technology/College of the Mainland has filed a law suit against Center for the Advancement of Process Technology, Inc.

Non-Exclusive License of Copyright and Marketing Agreement – Eric Newby, BASF (Secretary, GCPTA)

Secretary Eric Newby said the Executive Committee recommended to the Steering Committee that it enter a Non-Exclusive License of Copyright and Marketing Agreement with Center for the Advancement of Process Technology, Inc., for which time the 501 (c) 3 non-profit organization remains in existence. He read the agreement, which is Appendix A to these minutes. On a motion by Ed Stiles, Lyondell, and second by Larry Goodwin, Nunez Community College, the Steering Committee membership voted 15 to 1 in favor of entering the agreement.

Other business, including a Public Affairs Committee report and proposed By-Law changes were postponed until the April 25, 2008, meeting at the Isle of Capri in Lake Charles, Louisiana.

President Ames adjourned at 12:25 p.m.

Future GCPTA Meetings

- ***Friday, April 25, 2008, Isle of Capri, Lake Charles, Louisiana***
- ***Friday, July 25, 2008, South Shore Harbour, League City, Texas***
- ***Friday, November 7, 2008, Isle of Capri, Lake Charles, Louisiana***
- ***Friday, January, 2009, Texas TBA***

EN/hw

Appendix A

NON-EXCLUSIVE LICENSE OF COPYRIGHT AND MARKETING AGREEMENT

The Gulf Coast Process Technology Alliance (GCPTA) is an organization comprised of members that are educators and representatives of industry that use process technology dedicated to the establishment and improvement of education of process technology, referred to herein as Licensors, are the authors of and sole owners of certain copyright interest and owners of all publication rights, domestic and foreign, in certain work related to process technology including all curricula incorporating and associated with process technology which include drawings and other instructional materials, a list of which is attached hereto as Exhibit A which may be amended by the parties from time to time, and co-owners of all publication rights, domestic and foreign, in certain work related to process technology including all curricula incorporating and associated with process technology which include drawings and other instructional materials, and which have been registered with the Copyright Office, a list of which is attached hereto as Exhibit B. Furthermore, the Licensors are the sole owners of certain copyright interest and owners of all publication rights, domestic and foreign, in certain work related to process technology including all curricula incorporating and associated with process technology which include drawings and other instructional materials, a list of which is attached hereto as Exhibit C.

Center for the Advancement of Process Technology, Inc. is a non-profit corporation organized for the purpose of furthering the education of persons and companies in the area of process technology, amongst other matters, and desires to obtain a non-exclusive license and marketing agreement for the process technology materials.

Licensors hereby grants to Center for the Advancement of Process Technology, Inc. a non-exclusive license for the term of the copyright to reproduce, market and sell the work in the forms of drawings, instructional material and other forms as is listed on Exhibits A and B, and to distribute the work to the public and concerned institutions by sale, provided the work is exactly duplicated and is not altered in any way and provided further each copy made and distributed prominently displays the name of the work and of the authors. This non-exclusive license and marketing agreement includes, but is not limited to the right to reproduce and distribute copies of the work in color or black and white in newspapers, periodicals, industry journals, study guides, instructor guides, textbooks, workbooks and catalogs for purposes of advertising.

For and in consideration of this non-exclusive license and marketing agreement, Center for the Advancement of Process Technology, Inc. shall pay to Licensors fifty per cent (50%) of the net proceeds of products listed in Exhibits A and B and twenty-five per cent (25%) of the net proceeds of products listed in Exhibit C (until such time as the products in Exhibit C are revised) received by it for such sale or distribution, to be accounted for by it on an annual basis. Licensors acknowledge that the proceeds as outlined herein are good and valuable consideration for the grant of this non-exclusive licensing and marketing agreement.

It is specifically understood that licensors retain the right to reproduce, distribute and market the covered products in their own name.

Executed this _____ day of _____, _____, at _____, _____ County, Texas.

By Steve Ames, President

Gulf Coast Process Technology Alliance

By Joanna Kile, President

Center for the Advancement of Process Technology, Inc.

EXHIBIT A

TITLE

Introduction to Process Technology Instructor Manual

Safety, Health and Environment Instructor Manual

Instrumentation I and II Instructor Manual

Introduction to Process Technology Student Workbook

Safety, Health and Environment Student Workbook

Process Technology I – Equipment Student Workbook

Process Technology II – Systems Student Workbook

Process Technology III – Operations Student Workbook

Quality Student Workbook

EXHIBIT B

1. Process Technology I - Equipment Instructor Manual
Registration No. TX 5-541-657
2. Process Technology II - Systems Instructor Manual
Registration No. TX 5-543-888
3. Process Technology III - Operations Timtene Unit Operating Manual
Registration No. TX 5-586-143
4. Quality Instructor Manual
Registration No. TX 5-586-144
5. Process Technology III - Operations Instructor Manual
Registration No. TX 5-586-145

EXHIBIT C

TITLE

Introduction to Process Technology Web-based Course

Safety, Health and Environment Web-based Course

Instrumentation I Web-based Course

Process Technology I – Equipment Web-based Course

Process Technology II – Systems Web-based Course

Quality Web-based Course