

# MINUTES

## Education Committee - GCPTA

July 8, 2005

8:45 a.m. – 1:30 p.m.

Facilitator: Martha McKinley

Location: College of the Mainland

Scribe: Gary Hicks

Room: T-314

**Attendees:** Jerry Duncan, Martha McKinley, Gary Hicks, Dorothy Ortego, Bill Raley, John Dees, Melissa Collins  
Teleconference: Linton LeCompte

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8:45 a.m. – 9:00 a.m.	<b>Welcome and Introduce New/Existing Members</b> Teleconference participants join at 9:00 AM	<b>All</b>
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9:00 a.m. – 10:15 a.m.	<b>Review Chapter 20</b> - Compressors	<b>Melissa Collins</b>
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- <b>Completed Chapter 20 corrections</b>		
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10:15 a.m. – 10:30 a.m.	<b>Break</b> 😊😊😊	
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10:30 a.m. – 11:00 a.m.	<b>Review Chapter 12</b> - Working on Teams	<b>Melissa Collins</b>
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- <b>Completed Chapter 12 corrections</b>		
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11:15 p.m. – 12:00 p.m.	<b>Review Chapter 30</b> - Process Print Reading	<b>Melissa Collins</b>
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- <b>Complete Chapter 30 corrections</b>		
- Need several diagram changes to follow-up on		
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12:00 a.m. – 12:20 p.m.	<b>Lunch</b>	
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12:20 p.m. – 1:20 p.m.	<b>Review Chapter 28</b> - Process Utilities	<b>Melissa Collins</b>
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- <b>Completed Chapter 28 corrections</b>		

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**Next Meeting Date:** August 5th

**Facilitator:** Gary Hicks

**Scribe:** Steve Erickson