

GCPTA Meeting Minutes – Friday, January 29, 2010

Eric Newby welcomed everyone to Champion Technologies

1. Safety Moment – David Corona welcomed everyone to their Fresno facility and we watched a safety video
2. Introductions were made by all attending.
3. Recognize Breakfast Sponsor – Recognize Troubleshooting Resources for hot breakfast – Mike Kukuk – started without resources in 1993 – developed a troubleshooting course – converted to a book and about 25 schools use the books, now offering workshops at sites or train the trainer troubleshooting workshops
4. November Meeting Minutes were approved as written. The following new members were approved: Doug Olesen, Bayport Technical and Training; Brandy Tyson Polk – BRCC; David Pena – Lyondell; Mike Bledsoe Formosa Plastics
5. Recognition of Monty King from Shell – Monty is retiring from Shell – he was recognized as a leader in the support of the field. Monty spoke of a thank you in recognition of the alliance and what it does, vendors, education, industry working together to achieve a common goal. BP introduced them to GCPTA. Critical important items of GCPTA, - friendships, true professionalism, focus on future, great partnerships, with a focus on developing the focus. Shell found value – standardized curriculum development, successful PTEC program startup, high school programs, faculty training and externships, internship support for students. Must continue to offer wherever we can to convert those students to interns and then employees. GCPTA has helped raise the standard; get message to parents through methods like the video. This organization has worked to make itself sustainable. GCPTA is an outstanding partnership between industry and education, changing lives, keep up the outstanding work. He is a die hard support of PTEC and GCPTA until he breathes his last breath.
6. Best Practice – Creating your own on campus internship course – Mark DeMark and Curtis Crabtree – Alvin Community College – developed an internship program of 300 hours for students who did not get an internship in industry. Due project interview in PTAC 2420 Systems – looking for volunteers to help. 1st steps – dismantle, inspect, ad prep for new packing. 2nd – convert a diesel production unit into a water distillation unit; re-pipe, wire, install and calibrate instruments, mount pumps, and configure DCS, develop P&ID's (Visio and operation description) 3rd, long term plans: invite plant personnel to inspect and critique our unit: help us make this course a comparable experience to plant internships and separate a binary mixture. The course is laid out as a 16 week program – can accommodate up to 4 students a semester. Students have to work 18 $\frac{3}{4}$ hours per week.

7. Recognize Endorsed Colleges -2010 – The colleges that are receiving re-endorsement for 2010 are: Alvin, Brazosport, McNeese, Sowela, River Parishes, college of Mainland, Kilgore College, LIT, San Janincto, Wharton Community College, TSTC Marshall Campus.
8. Financial committee report – end of the year – we were at budget for the report, we did receive money that we expected last year, and spent within the budget – If you are paying to be a member, please participate by joining a committee and get involved. Budget should be out in the next week or so.
9. Public affairs – Mike Kukuk – has been busy and active – set up a mission and vision for committee
 - a. See how effective the video is
 - b. Reviewing the bids to update the website
 - c. Considering – but cost money – advertisements in movie theatres, billboards, and fliers handed out at Wal-mart (provide materials for local advisory committees)
 - d. Accomplishments – Houston Hispanic Forum – Shell provided booth space – thousands of students and career changes ; Career expos – at the Globe Scholars Career Fair at Longview, TX and Mississippi Gulf Coast Community College is coming up
 - e. March 8 in Washington, DC – Dennis Link from BP Texas City and several others will go to receiving recognition of process technology program. The National Association of Workforce Boards has awarded the W.O. Lawton Business Leadership Grand Prize for its alliance with College of the Mainland to develop and support a successful two-year process technology (PTEC) associate degree program.
10. Membership Committee – Dan Durham and Vicki Rowlett – new committee – focused on recruitment brochure for industry and one for education, a recruitment package for new members – will have a meeting today after the regular meeting.
11. Standards & Quality committee report – Dorothy Ortego - reviewed standards and went through the endorsement process and reminded schools that an EXCO committee member must attend the audit.
12. Curriculum and Education Committee – Gary Hicks and Ray Perry – have not met, plan is to start with reviewing curriculum, will go back and look at the objectives of the course – will start with Introduction to PTEC unless committee has a reason to start somewhere else.
13. Eric spoke of the need to help by becoming involved – had a show of hands of people who were on the committees and asked everyone to volunteer.
14. First annual GCPTA Instructor Skills Workshop – Mike Kukuk – formed a committee and had have had two meetings with 6 participants – current status – developed a purpose and theme, identified a target audience, set the date and location – May 19, 20, and 21, 2010 at LIT. Date was set to get participation from schools between spring and summer semester. Nat has been working with Visitors ; announcements out on CAPT website & GCPTA website; working with CAPT on modeling agenda, tentative set three tracts for the workshop – Presentation skills, Instructional design, and general tract – plugging in individual skills workshops. There will be a series of workshops to follow in each tract. Hope to continue these next year, will also have

three or four discussion group tracts for different groups (like educators and trainers). Next steps – ongoing publicity – need to get the word out; complete and publish the agenda – selections to make for presentators, facilitators for the discussion groups and stay on track, discussion group leaders will report back at end of the day, need to firm up details at the school like food, etc. Need from everyone – word of mouth advertising at advisory committees; looking for experts to deliver tracts –best of the best to model techniques for everyone. Shell stepped up again and has put \$10,000 on the table to launch these trainer workshops. Committee will meet over/after lunch to work on details. Anyone who would like to participate (web-ex and teleconference) please see Mike Kukuk. He is looking forward to May 19-21 to set up a training ground for GCPTA. Soon will send out an electronic announcement – rate for members as educators, vendors, and industry and a rate for non-members as educators, vendors, and industry.

15. Renewal of Oil & Gas Skill Standards – Martha McKinley; Subject matter experts – 5 to 7 from the upstream field needed by email, with a summary conference (2 hour); Texas limited only – to renew/revalidate the standards for Oil and Gas. Wanted to start in February and finish by March or April. People are needed.
16. Registration for workshop will be on-line
17. Martha – trip to Alabama and Mississippi – meet with industry partners to talk about what is needed to get the program going; stopped by Mississippi Gulf Coast – has a great setup and facilitate for training
18. Angelica Toupard – CAPT – should have received a desk copy of the equipment book; new book is out this month – Process Quality; web based course that goes with it will be available this summer. Operations textbook is in the starting stages of review – has several signups available and both Industry and educators needed, need experts to sign up to help in that process.
 - a. Scholarships through shell – she has some forms to pass – due by May 14 to CAPTECH.ORG/Scholarships – they are \$2200 over two years funded by SHELL. Monty King stated that it would be great to spread this funding across the other organizations for a pool to make available to many schools an opportunity for students, interviews required as well as a one page write-up to apply for scholarship. Shell donated money to develop a track for dual enrollment workshops to help educators who may need assistance to attend. Have not developed the method for people to apply for those funds.
 - b. Tie into economic development board to help get dual credit program going.
 - c. CAPT is hosting summer institute in Colorado in July of this summer
 - d. CAPT applied for grant,
 - e. CAPT is looking for oil and gas expert to help set up a PTEC program in Libya for two weeks and a few additional time periods. There are three international programs currently set up.
19. Career Fair upcoming – March Reginald Christy - Milby High School would like to help get the word out for a career fairs. They have a PTEC program and an energy program
Troy Waters - spoke about Energy Venture – third summer – targets kids 14 and older, 40 hour summer camp; Lee College, Brazosport, COM, and San Jacinto; - look at a different track each day –

have some funds from state and 15 companies – students pay \$25 for the camp; track each student and have a reunion each year in February – middle school camp, try to keep students engaged, presentations at the camp are on Friday. Could do a best practice at a meeting about this

20. Please fill out the evaluation form

21. Next meeting will be at Nunez College in Chalmette, LA on April 16th

July meeting – Desselle Maggard Corporation – vision meeting is on Thursday, July 22 and Friday, July 23

Motion to adjourn made by Vicki Rowlett and seconded by Dan Durham. Meeting was adjourned at 11:56 am.

DRAFT